FACILITATOR QUICK GUIDE

Page 4 • Support & Backup Plan

WHILE RUNNING THE ACTIVITY

- Encourage participants to make their own creative choices rather than choosing for them.
- Assist with navigating BandLab when needed.
- Support use of the computer or beat pad when physical or verbal assistance is needed.
- Help participants select and place sounds without taking over the creative decision.
- Encourage turn-taking so participants who want to directly contribute receive an opportunity.
- Offer simple choices when a participant benefits from fewer options.

ALTERNATIVE WAYS TO PARTICIPATE

Participants who do not directly operate the equipment can still participate by choosing between sounds, suggesting ideas, indicating where sounds should go, voting on group decisions, or reacting to changes in the music.

TECHNOLOGY BACKUP PLAN

NO BEAT PAD	Complete the activity directly through BandLab on the laptop. The beat pad is optional.
INTERNET PROBLEMS	Use sounds and samples downloaded to the laptop beforehand.
BANDLAB PROBLEMS	Use the downloaded sound library for a simplified Build the Beat activity. Participants choose drums, bass, melodies, vocals, and effects they think work together.
SPEAKER PROBLEMS	Use the laptop speakers temporarily while troubleshooting.
GENERAL TECH PROBLEMS	Do not spend a large portion of the session troubleshooting. Move to the simplified version and keep participants engaged.

KEEP THE SESSION MOVING. THE ACTIVITY MATTERS MORE THAN THE EQUIPMENT.